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## MEDICAL EMERGENCY PROCEDURE

1. Give first aid / make the child comfortable.
2. Principal/Teacher to call the emergency services (ambulance):
  - Netcare: 082 911 (Medical Aid patients); or
  - ER24: 084 124 (Medical Aid patients); or
  - Government Ambulance Service: 10177 (Government patients).
3. Provide the following information to the emergency service provider:
  - Your name
  - Name of the day care
  - Street address of the day care: 230 Loskop Street, Newlands, Pretoria, 0181
  - Contact number for the day care: 0 8 2 4 9 4 3 5 9 3
  - Name of the day care principal: Rosa Cantante
  - The condition/symptoms of the child.
4. If the medical condition is **life threatening**, the child will be transported to the nearest medical facility. (Mediclinic Kloof Hospital: 086 111 1449).
5. Parents and/or child's emergency contact person to be notified; this information appears on a list in the "Admin office file" in the administration office.
6. A staff member to ensure that the day care's drive-in gate is open and to escort the paramedical personnel to the child.
7. The other staff members to supervise the rest of the children at a safe area elsewhere in the day care.